



Art at the Emerson Center

1590 27th Avenue, Vero Beach, FL 32960

Dawn Orre, Gallery Director | director@artattheemerson.com

Exhibit Guidelines

- ☐ Submit **1–4 images** of your artwork to director@artattheemerson.com for review by the Emerson Center team. Include the title, medium, size, and price of each piece. Maximum artwork width is **40 inches**.
- ☐ All work must be **original (no giclées), framed, wired, and ready to hang**, or have painted edges on gallery-wrapped canvas. Wire should be placed three inches from the top. Proper mats, glass, or Plexiglas must be used when needed.
- ☐ All artwork must remain for the duration of the exhibit. If a piece is sold, it may be replaced with another piece that fits the theme of the show.
- ☐ The artist is responsible for remitting **sales tax** on any artwork sold.
- ☐ Artists are encouraged to donate **30% of the sale price** of artwork sold to the Emerson Center. The purchaser will pay the artist in full. The artist may then make the suggested donation by check, payable to **UUFVB**.
- ☐ Provide a list of artwork that includes the **artist's name, title, medium, size, and price**, along with an image of each piece for publicity. Send to director@artattheemerson.com.
- ☐ The Emerson Center will make every reasonable effort to protect artwork but accepts no responsibility for loss or damage. By signing this agreement, the artist agrees to hold the Emerson Center harmless from liability for loss or damage to the artwork.
- ☐ Artists will be asked to contribute **\$10 toward refreshments for the reception**, due at artwork drop-off.
- ☐ Please label the back of artwork with artist's name, title, and medium.

Questions or concerns? Contact Dawn Orre at director@artattheemerson.com.

Artist Information

Printed Name: _____ **Phone:** _____

Email: _____

Exhibit Dates: From _____ to _____

Artist's Signature: _____ **Date:** _____